



## Special Notes Regarding Fingerprinting

---

Unfortunately, in some instances, a person's fingerprint submission contains illegible or insufficient minutia data

As a result:

- Fingerprint images cannot be processed by the Automated Fingerprint Identification System (AFIS)
  - If the first attempt at the fingerprint images results in an insufficient result, a second attempt to reprint the applicant must be made, per Illinois State Police (ISP) and Federal Bureau of Investigations (FBI) regulations
  - If the ISP/FBI rejects the transaction a second time, a name based inquiry will be required
  - The cost for the initial background check is \$60 payable by money order or cashier's check
  - This fee includes a first and second attempt, if applicable
  - If the first two attempts are rejected by the ISP/FBI and the background check does not provide sufficient results, an additional fee of \$16 will be charged to the applicant to submit a name based inquiry
- 

I understand that:

- If more than one fingerprint attempt is required, my background check results may take at least three months to receive;
- The first two fingerprint attempts are included in the original \$60 fee;
- If a name check is required, I am responsible for the additional \$16 fee, payable via money order/certified check
- When my authorization is ready, I must pick up the results at South Cook ISC and I must show my driver's license/state id to receive the authorization; we are unable to release your authorization to any third party.

Applicant Name: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_